



Case Study

tf. web for Surrey County Council



thetechnologyforge

Client > Education Asset Management Team

The Background



Promotional Mouse distributed to schools

The primary function of the Education Asset Management team at Surrey County Council (SCC) is to provide a service to meet all the County schools' property needs. The Surrey Schools' Asset Management Plan (AMP) is the planning tool which ensures that the capital investment needs of all schools are considered when priorities for investment in buildings are determined.

The Technology Forge's relationship with the Council dates back to 2002, when **tf. facility** with seamless AutoCAD links, was selected to provide a fully integrated solution geared towards fulfilling Surrey County Council's DfES requirements.

The system was then expanded to incorporate **tf. cleaning** and **tf. asp** and meet ODPM AMP needs. The **tf. cleaning** product has enabled Surrey County Council to generate detailed room by room cleaning schedules and allocate the necessary resources accordingly. The **tf. asp** hosting solution has enabled the Council and its partners to share and maintain data.

In 2004, the system was expanded further with the implementation of **tf. cadutility** for improved management of CAD data, Hazard module for MDHS100 asbestos surveys, Planned Maintenance, Finance and Project Management modules. Each product works in harmony, providing Surrey County Council with a solid Property Management System to assist with its Education Asset Management Planning. This modular system structure provides the Council with the flexibility to increase the functionality of **tf. facility** as required, to meet its changing needs.

The Requirement

The Education Asset Management team wanted to implement a web system to improve the School Development Plan process by addressing a number of key issues:

- Put an end to paper-chase Asset Management processes
- Eliminate the need for schools to request their own school property information from the department, namely Devolved Funding Capital (DFC) and CAD floorplans
- Ensure schools have continual access to the most up-to-date and accurate information about their school
- Enable schools to spot data errors and notify the LEA of them.

By giving schools direct access to their live Asset Management data, including CAD floorplans, the website would play a large part in improving building management and development.

The Solution

A group of 20 schools worked with the LEA and The Technology Forge on the development of **tf.web**, in particular the new features such as devolved Formula Capital (DFC) processes. A pilot website was introduced and feedback sought from schools throughout the project.

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The following information was made available via tf. web:

- CAD Floor plans – updated floor plan drawings are available for schools to view and print online. To make navigating around drawings easier, schools were issued with promotional trackball mice
 - Sufficiency Assessment – the Net Capacity Assessment which generates a Net Capacity figure, the evaluation of the number pupils a school can accommodate
 - Suitability Assessment – the Assessment showing whether individual spaces and therefore the school as a whole are appropriate for purpose
 - Guidance documentation – i.e. use of DFC, Premises Buy-back guides, list of nominated Surveyors.
 - News front page – the latest news, stories and advice from Education Asset Management, SCC Property and other relevant parties
 - Daywork Contractor Lists. Users may apply search criteria online to find contractors approved by the LEA along with costs
 - Online DFC – this makes schools' Devolved Formula Budget history available to them online as well as current and future allocations. Schools are also able to initiate, amend, cancel and close DFC projects, and through this request DFC funding online. This process will enable the LEA and schools to meet audit requirements, and permit the LEA to offer greater support to schools.
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The Future

The partnership between Surrey CC and The Technology Forge has proved to be very effective and continues to be successful. Indeed, the Project team has already identified several projects that we will develop in the coming months:

- LMS Budget Report – this will show the floor area of every room and the percentage of every room that is funded by SCC. This will enable schools to have complete transparency of how the formula is determined
 - Contractor feedback scores so that schools can see who has used contractors previously and what they thought of them
 - Online Inspections information regarding buildings and equipment. This is strongly driven by both a schools and LEA desire to ensure that all inspection data is shared and accurate
 - Capital Project Procurement and Management – help guides and case studies to be made accessible online
 - Cleaning Contract management – the Education Asset Management team will begin using the CAD floor area data and The Technology Forge tf. cleaning system to manage cleaning contracts.
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The Technology Forge

We at The Technology Forge understand web and asp software. tf. facility is a proven solution for deployment over Citrix - tf. facility is available, fully functional, through the Citrix Metaphase NFUSE environment.

tf. web

- Access all AMP data that is stored and managed within tf. facility via the Internet or the Intranet
- Control the level of data accessed by users
- Access accurate and up to the minute data as it is recorded onto the database
- Generate accurate reports quickly and efficiently at the touch of a button
- Attach relevant documentation which can be downloaded with ease
- Customise your web interface to reflect corporate look and feel.

tf. asp

Our hosting solution, tf. asp allows you to implement a fully integrated software solution to manage your vast property portfolio without managing the software yourself.

- No need to have the system software installed on your PC or use your internal network
- Accessible from anywhere in the world via an Internet browser
- Transfer data onto the database through a secure environment
- Upgrades to the software are done automatically.

tf. webdesk

For a more efficient Help desk, The Technology Forge has developed tf. webdesk which enables users to log and track help calls via the Internet or Intranet.

Here at The Technology forge we have:

- Software, which is adaptable, expandable and completely user friendly
- Solutions that support DfES, ODPM, CLAW and Scottish Executive requirements
- Project Managers who deliver working solutions to timescale and within budget.

For more information please contact:

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